

Gatton Show

2025 18th-19th July

2025 Gatton Show Society Site
Request Form

Sites Requirements Package 2025



Contact: All site enquiries to sites@gattonshowsociety.com.au

Contact during the show: Phone Number: 5462 2577

Address: Spencer St Gatton, QLD 4343

Important Information to be reviewed prior to submitting site request form!

- **Location:** We have three locations for sites: indoor pavilion, outdoors (around pavilion and around main ring) and Machinery/Trade space. Pavillion sites \$100 (3m x 3m), Outdoor sites \$33/m frontage, Machinery/Trade Space \$33/m frontage. You are able to request a specific frontage and depth required for your site. The Gatton Show Society will allocate your site spot at your chosen location. These locations will be based upon power, public access etc.
- **Passes:** 2 free passes per site. If frontage is 6m or greater, 1 extra pass is provided. Additional passes are \$10 per pass.
- **Powered sites:** Power to sites is \$75/per site. All leads must be tagged and tested within the last 12 months.
- **Size: all of your site items must be within the site size boundaries.** This includes the entirety of food truck trailers and not just the frontage of the food truck sales. If your trailer size is bigger than what info is provided, we will not have sufficient space for your site.
- The Gatton Show Society will not be held responsible for loss of good or damages.
- **Public Liability Insurance:** All sites must hold a public liability insurance covering for \$20 million and an up to date copy must be provided to the show office.
- **Food Business Licence:** Sites selling food, must have a current food business licence and must provide a copy to the show office and have their own copy at their site. Council will request to site your food business licence.
- **BUMP IN:** You will be required to come to the Show Office (under grandstand) on Thursday 17th July between the hours of 8:00am-5:00pm. If you are unable to set up at these times, please contact us to organise a suitable time.
- **BUMP OUT:** All sites should be dismantled and removed between 8:00am and 12:00pm Sunday 20th July. If you wish to remove your indoor pavilion site on Saturday 19th July it must be done after the Pavilion is closed to the public at 7:00pm. If you do not adhere to this your application to attend future Shows may be denied. The public who attends, pay to see all we have on the grounds, so it is unfair to them for Site Holders to go early.
- **Show Operation hours:** Gates open to the show at 8:00am on Friday and Saturday to the public. The indoor Pavilion closes at 7:00pm Friday and Saturday and will be locked with onsite security present during the night. Typically, attendees of our show on the Friday are exhibitors and school groups, therefore it is not as busy compared to the Saturday. It is expected that stall holders are ready and available for the public at these times.
- **Payment Options:** Once your site has been approved by the Show Society you will be notified via email. Please do not send payment until your request is approved and an invoice has been sent by the Show Society. Payments are due by 20th June 2025. Bookings are not guaranteed until payment is received. Sites will be reallocated without notification if bookings are not fully paid by the required date.
- No Dogs are allowed onsite, apart from certified assistance dogs.



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- All exhibitors, site holders and their employees agree to comply with the Workplace, Health and Safety Act, its regulations and all relevant codes of practice and will agree to any requests with regards to WH&S issued by the Pavilion Manager or WH&S Officer of the Gatton Show Society.

Dogs and Domestic Animals

- Under no circumstances are dogs or domestic animals permitted onto the showground during the time that the show is in operation. With the exception of assistance dogs required by exhibitors or visitors to the show.

Stock Animals

- Any stock animals used in demonstrations throughout the Show must be suitably restrained and housed. Unrestrained animals will be impounded by the Lockyer Valley Regional Council and any fines in relation to this impounding will be the responsibility of the site holder. Refer to following link for further information. <http://www.queenslandshows.com.au/bio-security>

Music

- The Gatton Show is a family Show. Please be considerate when selecting music to play on your site. The general conduct of site holders must be family friendly at all times and offensive lyrics in music as well as offensive behavior and language by site holders and their employees or representatives will not be tolerated.

Water Restrictions

- No excessive water use will be tolerated. No vehicles, equipment or machinery can be washed on the grounds.
- Water must only be used for hydration and hygiene purposes only. Ensure all connections to food outlets are sealed and do not allow water leakage. All water usage will be monitored and site holders not adhering to regulations will be asked to fix the problem immediately. Failing to fix any problems may result in having water usage restricted or dismissal from the showground. Fines may also be imposed for breach of water restrictions.

LIST OF BANNED ITEMS AT AGRICULTURAL SHOWS as per Queensland Ag Shows:

- Drug Related Goods (including Cocaine Kites, Bongs etc)
- Playing Cards (nude or lurid)
- Pressure Pack Snow
- Explicit and Hardcore T-Shirts
- Pressure Pack Fart Gas
- Fake Cigarettes
- Silly String
- Fireworks - Crackers
- Stink Bombs
- Fuel type Fire Lighters (Zippo)
- Bouncing Beans
- Horns and Trumpets
- Shang-hi/sling shots
- Knives (including Pen Knives)
- Bomb Bags
- Laser Pointer
- Fire Wallets
- Metal and wooden Martial Art Nunchakus
- Water Bomb

Toy Guns are acceptable; however, the following are not:

- Ball Bearing Guns
- Eight Shot Caps
- Pellet Guns
- Pop Downs (Throw Downs)
- Potato Guns
- Replica Guns (bullet type)
- Roll Caps
- Strip Caps
- Water Pistols over 150mm (6")
- Gel Blaster Guns

Samurai Swords, English Swords and Fencing Swords are to be sold in Sealed Packages by Licensed Traders Only.

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Sites Application Request Paper Form

Please note an online form is available and the preferred method of application. The QR code is available above or the link is available on our website.

This form is a request for a site and not an approved nor guaranteed site. It is at the discretion of the Gatton Show Society committee to accept or decline any site requests.

Once you have completed this form, the Gatton Show Society will be in contact to confirm or decline site application and will follow with payment request.

| Contact Details | |
|---|--|
| Business Name | |
| Contact Name | |
| Phone Number | |
| Email | |
| Postal Address | |
| Goods to be displayed or sold | |
| Site Info | |
| Site Location | <input type="checkbox"/> Pavilion Space \$100 (3m x 3m) <input type="checkbox"/> Outside Space \$33/m frontage <input type="checkbox"/> Machinery/Trade Space \$33/m |
| Please specify length + depth requirements for all sites: PLEASE NOTE all your stall must be within the limits of your site size. This includes the entirety of food truck trailers and not just the frontage of the food truck sales. If your trailer size is bigger than what info is provided, we will not have sufficient space for your site. | |
| Do you require power? PLEASE NOTE all power leads must be tagged and tested within the last 12 months. | <input type="checkbox"/> Yes, \$75 <input type="checkbox"/> No |

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| | |
|---|--|
| What are your power requirements (eg. 2x 15amps etc). | |
| Do you require extra wrist bands? If yes, how many (\$10 per ticket). PLEASE NOTE 2x are allocated to each site, if frontage is 6m or greater, 1 extra pass is provided | |
| Are you a non-for-profit organisation? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do you have current Public Liability Insurance? Please send a copy to sites@gattonshowsociety.com.au | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do you have current Food Business Licence? (if required) Please send a copy to sites@gattonshowsociety.com.au | <input type="checkbox"/> Yes <input type="checkbox"/> No/NA |
| Arrival Date | |
| Departure Date | |
| Agreement | |
| <p>I agree to abide by the Sites Requirements set down by the Gatton Show Society (as detailed in the Sites Requirements Package) and any Health Regulations that may be current at the time of the event.</p> <p>I also agree support the 2025 Gatton Show and will provide the sites as detailed on this form</p> <p>By selecting yes you agree to our rules and regulations.</p> | <input type="checkbox"/> Yes, I agree Signature: |